

MAPT Board of Directors Meeting

**Cross Building
Augusta, Maine**

December 18, 2008

Board Members Present

Lennie Goff	President
Cindy Button	Secretary
Kevin Mallory	Treasurer
Ron Deegan	At Large
Brenda Cravens	At Large
Rick Soules	Ex-Officio/MaineDOE

Others Present

Harvey Boatman	HCB3 Consulting
Julie Waters	MSAD 28
Don Rush	Dattco
Cheryl Nadeau	MSAD 49
Lisa Gadway	MSAD 49
Dave Leavitt	MSAD 9

Lennie asked for a motion to accept the October minutes. Ron Deegan made the motion, Brenda Cravens seconded. Unanimous vote to accept the minutes.

Treasurers Report – Kevin Mallory

Kevin supplied us with a copy of his report. He gave a brief report on Profit & Loss, Balance, Check and Charge Detail and Accounts Receivable. Lennie Goff asked for a motion to accept the report. Dave Leavitt made a motion to accept. Ron Deegan seconded the motion. The motion passed unanimously.

Harvey Boatman asked a question about members that have not yet paid. Lennie Goff will be in touch with Mike Kelly to follow-up.

Presidents Report – Lennie Goff

Lennie stated that in light of times, it is important to keep progressive at hand and not lose sight of our goals. Keep moving forward to work through these financial times.

Harvey showed us a report in School Bus Fleet magazine about the benefits of school bus transportation.

Old Business

Policy and Procedure Manual Update – Harvey Boatman

Harvey Boatman presented us with a draft of the policy and procedure manual for our approval. He has the draft for MAPT sponsorships for conferences and event attendance.

Ron Deegan made a motion to accept the policy and procedure draft that Harvey presented. Kevin Mallory seconded the motion. Unanimous to accept the draft.

GIS Update

GIS Day is January 21, 2009. Ron Deegan and Dave Leavitt will attend.

Conference Committee Update – Brenda Cravens

Brenda has forwarded all contacts to Diane Morin and Joanne Woodworth. She relayed a question to the Board about options for the regional conference. Kevin Mallory put together an options package for us to think about. There are concerns about some districts being able to pay for the regional. With that in mind, the following options that may help were discussed.

1. Charge nothing for the conference.
2. Charge 10.00 to cover the cost of food. MAPT will pick up the cost of travel for the “road crew”.
3. Cut the price in half to 17.50.

Harvey suggested possibly charging non-members and allowing members to attend for free. A long discussion about these options took place.

Dave Leavitt made a motion to accept Harvey’s option with an additional 10.00 for non-members. Ron Deegan seconded this motion.

Ron Deegan made the point that Commissioner Sue Gendron gave money for all drivers, not just paying members.

Harvey agreed, stating that the service of the association must be considered and show the value of membership. A discussion around the intent of the commissioner followed.

Cindy Button asked to consider host districts pay a minimum fee for lunches.

The motion was already on the floor. No charge for regionals. 10.00 fee for non-members. Unanimous to accept.

Website Update – Lennie Goff

Lennie asked the board members that have not yet submitted their bios to get them to Joanne as soon as possible.

New Business

Budget Shortfalls – Lennie Goff

A forum will take place immediately following this meeting to discuss this issue and the involvement MAPT needs to take.

Cheryl Nadeau (MSAD 49) is planning on attending the Special Needs Conference in March.

Ron Deegan made a motion that MAPT sponsor and support Cheryl to attend the conference. MAPT would give her 600.00 toward this trip. Dave Leavitt seconded. Unanimous to accept.

Regional Service Updates – Lennie Goff

Superintendents have a meeting this afternoon to promote a draft to legislation for the regional service centers.

Other Business - DOE Rick Soules

Rick gave an update of the RFP. He explained that a new committee has formed and will be meeting for the first time in January. He hopes to have something by the end of January.

Rick explained the 80 million dollar cuts, with transportation being affected by 27 million. The additional cut did not affect K-12. It will be more for the 2010-2011 year. He asked about mechanics and drivers getting hurt.

A discussion about bus purchasing and the needs of districts took place. Kevin Mallory asked if and what formula was used to decide which districts would receive new buses. Kevin feels there are many factors needed to consider when making this decision.

Chapter Updates

Ron Deegan has been in contact with Blendine Butterfield and a meeting will be scheduled soon.

Maine State Police –

Jamie Dionne was unable to attend this meeting, but Dave Leavitt said that a meeting was held and that compromises were made.

MAPT Liaison – Harvey Boatman

Harvey Boatman spoke about the “Study Wiz” introductory class he attended December 5th in Biddeford. He said it was a useable tool for us. He plans to meet today at noon to see about on-line classes. He also plans on working with Jeff Mau to set up “MAPT school” Professional Development series.

NAPT Professional Development Series. Steve Kalmes offered to work with MAPT to set up a group of Maine Instructors. Harvey asked if anyone was interested.

Harvey discussed the following Liaison work.

- a. Maine State Police Proposal and Out of Service criteria.
- b. ME CDC-IPP wheel chair securement class for conferences.
- c. MEMA and Rick Soules – Emergency Management Planning for School Transportation Leadership series for the leadership track at the annual conference. 12/16/08 Steering Committee meeting.
- d. ME CDC-IPP and Safekids: 2009 grant for CPS in School Vehicles Program along with 2009 activity planning. 12/9/2009 Steering Committee meeting.
- e. NCST Writing Committees-
 1. Infants, Toddlers and Preschool Age Children –proposed areas for revision submitted 12/8/08
 2. Recommendations/requests to other writing committees due 1/31/09.
 3. Focus on building best practices statements relating to the use of WC-19 wheel chair standards; Emergency door width and opening specifications and, Wheel chair lift to bus floor ramp design.

4/30/09 – 5/1/09 MEMA will be at the Civic Center. Train the trainer in the spring.

Ron Deegan is setting up a webpage to include his policies and procedures for us to utilize.

Dave Leavitt made a motion to adjourn. Ron Deegan seconded

Respectfully submitted,
Cindy Button
MAPT Secretary